

Curran-Gardner Townships Public Water District
3384 Hazlett Road | Springfield, Illinois | 62707-2522 | 217.546.3981
Tuesday, May 14, 2024 – 7:00 p.m. – Regular Board Meeting

Members: Chairman James Mitchell, Vice Chairman Mike Irwin, Trustee Eric Oschwald, Trustee Bill Moss, Trustee Diana Valois, Trustee Mark DiMarzio, Trustee Jim Mayes, Trustee Wayne Benanti, Operations Manager Aaron Smith, Engineer Max Middendorf (excused), Business Manager Cherril Graff, Treasurer Stacy Stremsterfer, and Secretary Jessica Ryg

Guests: Todd Folder, Alexis Betts (Habitat for Humanity) and Diana Valois

I. Call to Order: Chairman called the meeting to order at 7:14 p.m.

II. Pledge of Allegiance

III. Secretary (Jessica Ryg)

Trustee Oschwald moved to approve the April 9, 2024, Regular Meeting Minutes with changes. Trustee Jim Mayes second the motion. The Trustees voted yes with Trustee DiMarzio voting present since he was excused. The motion carried.

IV. Guests:

Alexis Betts with Habitat for Humanity addressed the board. She would like the CGTPWD Board to tout their newly expanded, no cost program to pick up large items. This will help reduce eyesoars on the roadside. The rules include up to 6 items, and up to 2x per year. The items are curbside pickup only and should be put out no more than 24-hours before the scheduled pickup date. Habitat for Humanity picks up items in the rain, snow or shine. They cannot accept:

- | | |
|---------------------------|---|
| ✓ Tires | ✓ Central AC units, Portable heaters, Furnaces |
| ✓ Batteries | ✓ Constructions debris (e.g., paint, lumber, dry wall, brick, concrete, siding, etc.) |
| ✓ Chemicals | ✓ Hazardous materials |
| ✓ TV's or electronics | ✓ Hot tubs |
| ✓ Propane tanks | ✓ Landscaping items (e.g., large rocks, statuary, etc.), Railroad ties |
| ✓ hazardous materials | ✓ Musical Instruments (e.g., pianos) |
| ✓ Appliance | ✓ TV monitors/electronics |
| ✓ Furniture | |
| ✓ Mattresses | |
| ✓ Automobile parts, Tires | |

To schedule a drop-off or pick-up by phone, residents must call Habitat for Humanity at 217.523.2710 or schedule online by clicking:

<https://habitatsangamon.vonigo.com/external/?0.9058195814287735#0.0725757011904189>

Eligible oversized items for pickup include:

- | | |
|---------------------------------------|--|
| ○ Couches, Tables, Chairs | ○ Appliances (e.g., refrigerators, stoves, dehumidifiers, washers, dryers, freezers, and/or dishwashers) |
| ○ Bed frames, Mattresses, Box Springs | |
| ○ Dressers, Desks, Filing cabinets | |

- Doors, Toilets, Cabinets, Shelving Units
- Water heaters
- Window unit-AC
- Grills (no propane tanks)
- Mowers (fuel must be drained)
- 5X10 rolls of carpet
- Basketball hoops
- Trampolines that have been broken down
- Pool liners, poles, ladders, etc. that have been broken down

Other places to get rid of oversized items:

- Sangamon Valley Landfill, 2565 Sandhill Rd., 528-9256. Accepts large amounts of solid waste, including remodeling and demolition debris as well as large items. Call for specific items, cost details and hours.
- F & W Resources, 3327 Terminal Ave., 525-1206. Metal salvager. Call for specific items, cost details and hours.
- Waste Management of Illinois' transfer station, 3000 E. Ash St. - Accepts large amounts of solid waste, including remodeling and demolition debris as well as large items. Also accepts large appliances without Freon and/or cooling units. Call for specific items, cost details and hours.
- Mervis Iron, 1100 S. Ninth St. - Accepts and recycles large metal appliances without cooling units free of cost. A fee is charged for each unit that needs Freon removed. Call for specific items, cost details and hours.
- TV Monitors/Electronics - BLH and/or F&W Resources Call for specific items, cost details and hours. Residents living within the City of Springfield's corporate limits may be eligible to participate in the city's free electronic recycling program; [information is available by clicking here.](#)

XII. Treasurer (Stremsterfer)

The CGTPWD Budget Report reflects 12 months or 100% of FY'24 activity. Treasurer Stremsterfer gave the following Income and Expenses Report for May of 2024:

Income

Month End District Water Income:

May Report (April 9, 2024 – May 13, 2024): \$176,814.00
 April Report (March 12, 2024 – April 8, 2024): \$163,567.00
 March Report (February 13, 2024 – March 11, 2024): \$203,503.00
 February Report (January 9, 2024 – February 12, 2024): \$204,246.00
 January Report (December 11, 2023 – January 8, 2024): \$191,390.00
 December Report (November 11, 2023 – December 9, 2023): \$216,632.00

Fiscal YTD Water Income:

May Report (April 9, 2024 – May 13, 2024): 1,993,111.00
 April Report (March 12, 2024 – April 8, 2024): \$1,903,371.00
 March Report (February 13, 2024 – March 11, 2024): \$2,025,644.00
 February Report (January 9, 2023 – February 12, 2024): \$1,822,256.00
 January Report (December 11, 2023 – January 8, 2024): \$1,618,011.00
 December Report (November 11, 2023 – December 9, 2023): \$1,426,621.00

Month End District Income - Including Other Income:

May Report (April 9, 2024 – May 13, 2024): \$205,298.00
April Report (March 12, 2024 – April 8, 2024): \$216,035.00
March Report (February 13, 2024 – March 11, 2024): \$208,536.00
February Report (January 9, 2023 – February 12, 2024): \$214,951.00
January Report (December 11, 2023 – January 8, 2024): \$193,995.00
December Report (November 11, 2023 – December 9, 2023): \$342,449.00

Fiscal YTD for all income:

May Report (April 9, 2024 – May 13, 2024): 2,418,533.00 = 114%
April Report (March 12, 2024 – April 8, 2024): 2,302,378.00 = 118%
March Report (February 13, 2024 – March 11, 2024): \$2,134,637.00 = 131%
February Report (January 9, 2023 – February 12, 2024): \$2,106,216.00 = 132%
January Report (December 11, 2023 – January 8, 2024): \$1,891,265.00 = 134%
December Report (November 11, 2023 – Dec. 9, 2023): \$1,697,355.00 = 137%

Expenses:

Month End Operating Expenses:

May Report (April 9, 2024 – May 13, 2024): \$140,439.00
April Report (March 12, 2024 – April 8, 2024): \$138,817.00
March Report (February 13, 2024 – March 11, 2024): \$110,393.00
February Report (January 9, 2023 – February 12, 2024): \$215,927.00
January Report (December 11, 2023 – January 8, 2024): \$100,855.00
December Report (November 11, 2023 – December 9, 2023): \$100,408.00

Fiscal YTD Expenses (of operating budget):

May Report (April 9, 2024 – May 13, 2024): \$1,605,187.00 = 110%
April Report (March 12, 2024 – April 8, 2024): \$1,454,269.00 = 109%
March Report (February 13, 2024 – March 11, 2024): \$1,301,910.00 = 107%
February Report (January 9, 2023 – February 12, 2024): \$1,224,912.00 = 112%
January Report (December 11, 2023 – January 8, 2024): \$1,007.94 = 104%
December Report (November 11, 2023 – Dec. 9, 2023): \$907,671.00 = 107%

Net Operating Income (Loss)

The YTD FY24 Unaudited Net Operating Income:

May Report (April 9, 2024 – May 13, 2024): \$813,346.00
April Report (March 12, 2024 – April 8, 2024): \$848,109.00
March Report (February 13, 2024 – March 11, 2024): \$1,012,726.00
February Report (January 9, 2023 – February 12, 2024): \$881,304.00
January Report (December 11, 2023 – January 8, 2024): \$883,331.00
December Report (November 11, 2023 – December 9, 2023): \$789,684.00

Budgeted Debt Service & Short Lived Assets (SLA): \$47,717 (transfers each month to Debt & Service accounts)

Capital Expenses for the Period:

May Report (April 9, 2024 – May 13, 2024): \$0 (correct amount)
April Report (March 12, 2024 – April 8, 2024): \$0 (correct amount)
March Report (February 13, 2024 – March 11, 2024): \$0 (correct amount)
February Report (January 9, 2023 – February 12, 2024): \$14,015.00
January Report (December 11, 2023 – January 8, 2024): \$726.00
December Report (November 11, 2023 – December 9, 2023): \$41,678.00

Net Income for the Period:

May Report (April 9, 2024 – May 13, 2024): \$17,142.00
April Report (March 12, 2024 – April 8, 2024): \$29,501.00
March Report (February 13, 2024 – March 11, 2024): \$50,427.00
February Report (January 9, 2023 – February 12, 2024): \$62,708.00
January Report (December 11, 2023 – January 8, 2024): \$44,898
December Report (November 11, 2023 – December 9, 2023): \$152,647.00

Trustee DiMarzio made a motion to accept the treasurer's report pending audit. Trustee Oschwald second the motion. The motion carried.

Bills List of Vendors – Total Payments to Vendors:

May Report (April 9, 2024 – May 13, 2024): \$193,689.22
April Report (March 12, 2024 – April 8, 2024): \$162,732.50
March Report (February 13, 2024 – March 11, 2024): \$155,383.85
February Report (January 9, 2023 – February 12, 2024): \$193,667.33
January Report (January 9, 2023 – February 12, 2024): \$78,231.10
December Report (November 11, 2023 – December 9, 2023): \$162,404.68

Trustee DiMarzio made a motion to pay the bills. Trustee Oschwald second the motion. The motion carried.

Approval for CD Investment: There is a fully funded CD. Treasurer Stremsterfer researched best possible bank rates. There is an agreement from Illinois National Bank (INB) for a 5% return. It was the consensus of the Board to move the matured CD to INB for 12-months before the rate changes.

VI. Operations Manager's Report (Aaron Smith)

Summary of amount of water treated during March 25, 2024 – April 23, 2024, and sent to the distribution system during the above period in comparison to other months:

Amount of Treated Water Treated and Sent to Distribution System:

May Report (March 25, 2024 – April 23, 2024): 9,343,000 (30-day billing cycle)

April (Feb. 26, 2024 – March 25, 2024): 9,148,000 (28-day billing cycle)
March (Jan. 25, 2024 - Feb. 26, 2024): 12,615,000 (32-day billing cycle)
Feb. (Dec. 21, 2023 – Jan. 25, 2024): 11,853,000 gallons (35-day billing cycle)
Jan. (Nov. 22, 2023 – Dec. 21, 2023): 9,447,00 gallons (29-day billing cycle)
Dec. (Oct. 20, 2023 – Nov. 22, 2023): 11,077,150 gallons (34-day billing cycle)
Nov. (Sept. 19, 2023 – Oct. 19, 2023): 11,301,000 gallons (31-day billing cycle)
Oct. (Aug. 19, 2023 – Sept. 19, 2023): 11,009,000 gallons (31-day billing cycle)

Amount of Water Billed to Customers (this includes bulk water sales during this reporting period):

May Report (March 25, 2024 – April 23, 2024): 8,422,000 gallons
April (Feb. 26, 2024 – March 25, 2024): 9,863,000 gallons
March (Jan. 25, 2024 - Feb. 26, 2024): 9,863,000 gallons
Feb. (Dec. 21, 2023 – Jan. 25, 2024): 8,519,000 gallons
Jan. (Nov. 22, 2023 – Dec. 21, 2024): 8,661,00 gallons
Dec. (Oct. 20, 2023 – Nov. 22, 2023): 9,534,000 gallons
Nov. (Sept. 19, 2023 – Oct. 19, 2023): 10,353,000 gallons
Oct. (Aug. 19, 2023 – Sept. 19, 2023): 9,547,001 gallons

Amount of Water Loss in Gallons and Percent:

May Report (March 25, 2024 – April 23, 2024): 921,000 (9.86%)
April (Feb. 26, 2024 – March 25, 2024): 1,448,000 (15.8%)
March (Jan. 25, 2024 - Feb. 26, 2024): 2,752,000 (21.8%)
Feb. (Dec. 21, 2023 – Jan. 25, 2024): 3,334,000 (28.1%)
Jan. (Nov. 22, 2023 – Dec. 21, 2024): 786,000 (8.32%)
Dec. (Oct. 20, 2023 – Nov. 22, 2023): 1,543,150 gallons (13.93%)
Nov. (Sept. 19, 2023 – Oct. 19, 2023): 948,000 (8.4%)
Oct. (Aug. 19, 2023 – Sept. 19, 2023): 1,461,999gallons (13.28%)

Amount of Water Loss in Gallons per Minute:

May Report (March 25, 2024 – April 23, 2024): 21.31 gallons/minute
April (Feb. 26, 2024 – March 25, 2024): 35.9 gallons/minute
March (Jan. 25, 2024 - Feb. 26, 2024): 59.7 gallons/minute
Feb. (Dec. 21, 2023 – Jan. 25, 2024): 66.15 gallons/minute
Jan. (Nov. 22, 2023 – Dec. 21, 2024): 18.82 gallons/minute
Dec. (Oct. 20,2023 – Nov. 21, 2023): 31.51 gallons/minute
Nov. (Sept. 19, 2023 – Oct. 19, 2023): 21.23 gallons/minute
Oct. (Aug. 19, 2023 – Sept. 19, 2023): 32.75 gallons/minute

DISCLAIMER: No water from CWLP, South Sangamon Water Commission or customer billings served by them had any bearing on the determinations made in this report.

Water loss report. The unaccounted-for water report for Feb. 26, 2024 - March 25, 2024, which was 9.86%.

There were two services installed in the Sloan Crossing subdivision.

The security light at the Farmingdale Tower was replaced.

Consumer Confidence Report - IL EPA: Our CCR was completed, we have also received CCR's for our South Sangamon and CWLP customers. They will be posted on the District website under "public notices" as they are normally posted there annually. More information may be found here: <https://epa.illinois.gov/topics/compliance-enforcement/drinking-water/consumer-confidence-reports.html>

Kudos: Operations Manager Smith thanked Trustee Oschwald for his help in getting the easement for the property on Hazlett Rd. It was sent to the county recorder's office and has officially been recorded.

The District received five requests for service. The is one on Wesley Chapel Rd. that requires an extension (approx. \$40,000). Two service requests would have to be served by CGTPWD through a CWLP water main. Also, there is a possibility of a commercial property needing service at the corner of Old Jacksonville Road and Meadowbrook Road, plus a possible residential property on Deer Run Rd.

There is a help wanted ad for *plant/distribution operator* that has been posted in the New Berlin Bee, Illinois Times, the District's Cork Board at the front door plus on the district website.

VII. Business Manager's Report (Cherril Graff)

New billing software: CUSI has received all engagement documents. The cabling was installed for the upgraded server. The District awaits the server, but expects it in the next few days.

Fiber optics: Business Manager Graff continues to research and investigate fiber optics options and pricing in an effort to improve velocity and internet performance. This will greatly improve the speed for our customers accessing the customer portal.

Equipment: The Business Manager continues to create schedules of antiquated equipment by using a replacement agenda for equipment that is no longer in warranty or not software supported.

Ordinance: The review process of the ordinances - with respect to topics affecting the office, fees and processes – continues. This long-term project is almost complete.

Trustee Mayes asked for a copy of the bundled ordinances when they become available. Business Manager Graff will distribute them accordingly.

<i>Office Action Item:</i>	<i>Aug.</i>	<i>Sept.</i>	<i>Oct.</i>	<i>Nov.</i>	<i>Dec.</i>	<i>Jan.</i>	<i>Feb.</i>	<i>Mar.</i>	<i>Apr.</i>	<i>May</i>
Monthly Disconnect Letters Sent	154	139	137	153	129	160	149	177	159	193
Disconnect Letters Sent Current Fiscal Year	507	646	783	906	1035	1195	1344	1521	1680	193
Customers Currently Set for Disconnect	36	9	53	TBA	40	33	20	34	62	4
Disconnects Still Shut-off from Last Month	2	1	4	1	1	1	3	1	1	3
Disconnect Fees Applied for Current Billing Period	\$600 (12x \$50)	\$550 (11x 550)	\$200 (4x \$50)	\$350 (7x \$50)	\$200 (4x \$50)	\$400 (8x \$50)	\$750 (15x \$50)	\$700 (10x \$50)	\$600 (12x \$50)	\$500 (10x\$50)
Letters Sent to Update Contact Info.	0	0	0	1	0	0	0	0	0	0
Contact Information Updated	0	0	0	1	0	0	0	0	0	0
Current Liens	16	16	16	16	16	17	17	17	17	15
Notice Letter(s) Sent to File Lien	1	0	2	2	1	0	0	0	0	0
New Liens Filed This Mo.	1	2	0	3	0	1	0	0	0	0
New Liens Filed Current Fiscal Year	x	x	x	x	x	8	8	8	8	0
Liens Released this Month	x	x	x	x	x	0	1	0	0	2
Liens Released Current Fiscal Year	2	4	4	7	6	6	6	6	6	0
Total Cellular	1463	1489 (+26)	1490 (+1)	1519 (+29)	1521 (+1)	1,522 (+1)	1524 (+1)	1533 (+9)	1533 (+0)	1565 (+32)

Meters Installed										
Manual Meters	241	241	241	230	230	230	230	229	229	229
Radio Meters	887	868	869	858	850	850	848	839	839	840
Deduct Meters/Cellular Meters/Radio Meters	43/3/40	43/3/40	43/3/40	43/3/40	43/3/40	43/3/40	43/3/40	43/3/40	43/3/40	43/3/40
New Taps this Month	1	2	2	1	0	0	0	0	1	2
New Taps 5/1/2023 - 1/31/2024	2	5	7	8	6	7	7	7	8	2
Total Active Customers	2555	2556	2557	2556	2558	2560	2559	4560	2559	2561
New Accounts Created	23	27	19	15	2	5	3	2	4	11
New Accounts Created Fiscal Year '24	54	81	100	115	110	105	100	110	114	11

VIII. District Engineer’s Report (Middendorf) – excused.

Same updates as last month for the 2023 SRF Projects:

SRF 22.01: Pending updates from Osage Nation’s Contract Archaeologist Luke Morris on archeological services format. luke.morris@osagenation-nsn.gov

SRF 22.02: Water Tank Rehabilitations – Projected for April 2024 funding list. It will need to be renewed for review, so it will be resubmitted on March 31, 2024. The funding pooling starts June 30, 2024, for the new fiscal year.

SRF 22.03: Curran Pressure Zone Improvements – Project scope elements and design recommendations presented to CGTPWD staff for feedback. They are preparing scope of work documents and updating cost estimates. Filing re-application for 2024 funding.

GIS Mapping: Boundary; Hydraulics Analysis: Reviewing discovery and interrogatory responses.

Capital Planning: MECO met with CGTPWD staff to review assessments and prioritization of infrastructure repair and improvements.

IX. Chairman, Vice Chairman and Committee Reports

- a) Chairman Mitchell: Yesterday's deposition went well with Attorney Steve Harris who has extensive knowledge of 1926B.
- b) Vice Chair Irwin – no report.
- c) Finance Committee (Oschwald/DiMarzio) – no report.
- d) Planning Committee (Mitchell/Moss) - no report.
- e) Personnel Committee (Mitchell/Moss) - no report.
- f) Systems Oversight (Irwin/Benanti) – no report.
- g) Policy and Procedures (Irwin/Benanti) – no report.
- h) Ordinances Committee (Mayes/Oschwald) – no report

Vice Chair Irwin nominated Jim Mitchell for Chairman. Since there were no other nominations, the floor was closed. Trustee DiMarzio second the motion. Trustee Mitchell took a roll call vote:

Trustee Moss: Yes

Trustee Mayes: Yes

Trustee Oschwald: Yes

Trustee DiMarzio: Yes

Trustee Benanti: Yes

Trustee Mitchell: Yes

Trustee Irwin: Yes

With seven yes votes, the motion passed.

Trustee DiMarzio nominated Trustee Mike Irwin for Vice Chair. There were no other nominations, the floor was closed. Trustee Benanti second the motion. Chairman Mitchell took a roll call vote:

Trustee Moss: Yes

Trustee Mayes: Yes

Trustee Oschwald: Yes

Trustee DiMarzio: Yes

Trustee Benanti: Yes

Chairman Mitchell: Yes

Trustee Chair Irwin: Yes

With seven yes votes, the motion passed.

Trustee Oschwald nominated Jessica Ryg for Secretary. There were no other, the floor was closed. Trustee DiMarzio second the motion. Chairman Mitchell took a roll call vote:

Trustee Moss: Yes

Trustee Mayes: Yes

Trustee Oschwald: Yes

Trustee DiMarzio: Yes

Trustee Benanti: Yes

Chairman Mitchell: Yes
Vice Chair Irwin: Yes
With seven yes votes, the motion passed.

Trustee Oschwald nominated Stacy Stremsterfer for Treasurer. There were no other nominations, the floor was closed. Trustee Benanti second the motion. Chairman Mitchell took a roll call vote:

Trustee Moss: Yes
Trustee Mayes: Yes
Trustee Oschwald: Yes
Trustee DMarzio: Yes
Trustee Benanti: Yes
Chairman Mitchell: Yes
Vice Chair Irwin: Yes
With seven yes votes, the motion passed.

Chairman set the dates for the monthly meeting as 2nd Tuesday of the month at 7:00 pm, pending federal or state holidays, to be held at the CGTPWD. The dates will take place:

Tuesday, June 11, 2024	Tuesday, December 10, 2024
Tuesday, July 9, 2024	Tuesday, January 14, 2025
Tuesday, August 13, 2024	Tuesday, February 11, 2025
Tuesday, September 10, 2024	Tuesday, March 11, 2025
Tuesday, October 8, 2024	Tuesday, April 8, 2025
Tuesday, November 12, 2023	Tuesday, May 13, 2025

Appointment of committees: Wayne Benanti and Jim Mayes will have specific committees.

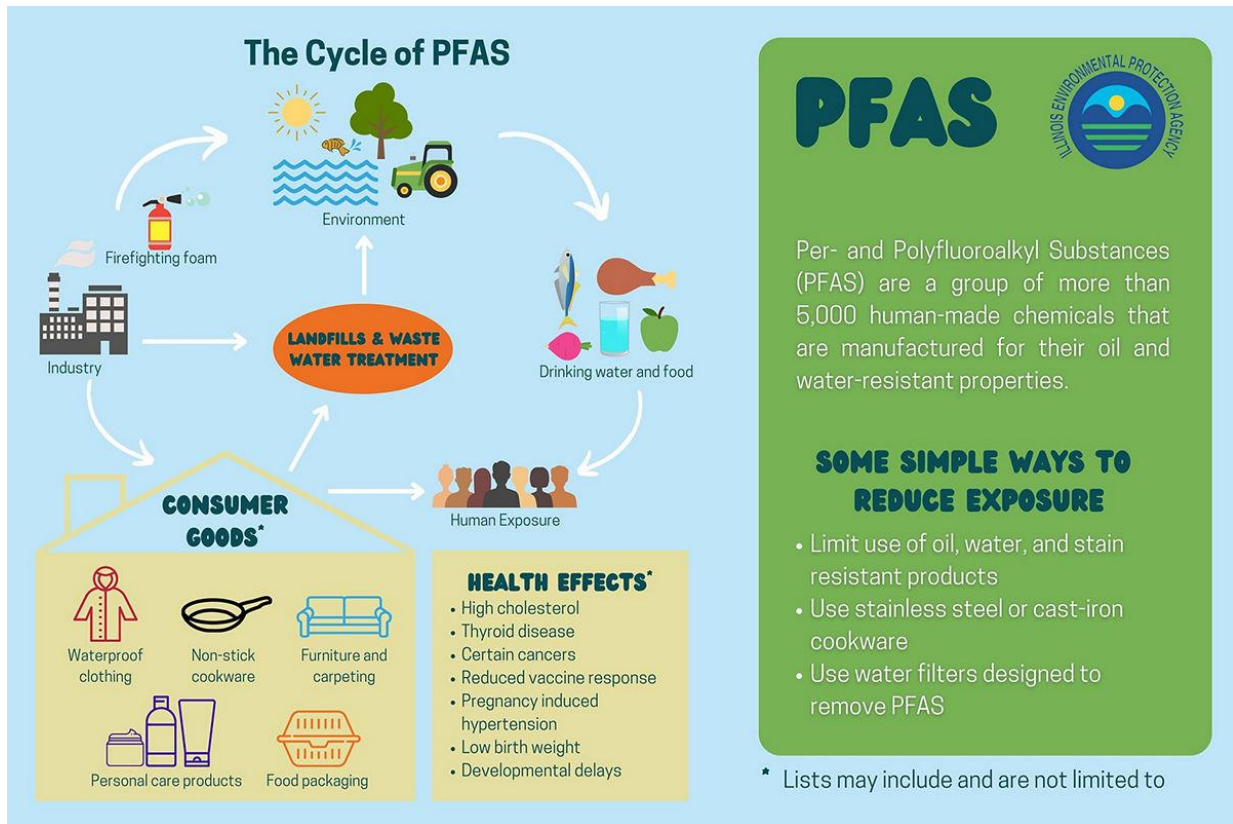
XIII. New Business

There was an Intergovernmental Agreement established with Illinois Comptroller Susana Mendoza. This will allow us to enter their financial portal. We will be able to enter account balances that are overdue in an effort to recoup the customer's debt recovery.

Trustee Eric Oschwald made a motion to enter into an intergovernmental agreement with the comptroller. Trustee DiMarzio second the motion. The motion carried.

Trustee Oschwald reminded everyone that the EPA tested for PFAs (contaminants that are human made). More information could be found on the IEPA website:

<https://epa.illinois.gov/topics/water-quality/pfas.html>



XIV. Guests – none

XV. Executive Session

XVI. Return to Open Meeting

XVII. Adjournment

Trustee Oswald made a motion to adjourn the meeting. Vice Chair Irwin second the motion. The motion carried.

(8:05pm)