

Curran-Gardner Townships Public Water District
3384 Hazlett Road | Springfield, Illinois | 62707-2522 | 217.546.3981
Tuesday, February 14, 2023 – 7:00 p.m. – Regular Board Meeting

Members: Chairman James Mitchell, Vice Chair Don Davis, Trustee Eric Oswald, Trustee Bill Moss (excused), Trustee Diana Valois, Trustee Mark DiMarzio, Trustee Mike Irwin, Operations Manager Aaron Smith, Engineer Max Middendorf, Treasurer Mary Ann Becker, Business Manager Cherril Graff (excused) and Secretary Jessica Ryg

Guests: Todd Folder and Wayne Benanti

I. Call to Order: Chairman Mitchell called the meeting to order at **7:00 p.m.**

II. Pledge of Allegiance

III. Secretary (Jessica Ryg)

Trustee Irwin made a motion accept the January 10, 2023, Regular Meeting Minutes with two changes. Trustee DiMarzio second the motion. The motion passed with Trustee Oswald voting present.

IV. Treasurer (Mary Ann Becker)

The CGTPWD Budget Report reflects 9 months or 75% of FY'23 activity. Treasurer Becker gave the following Income and Expenses Report for January of 2023:

Income

Month End District Water Income: \$150,510

Fiscal YTD Water Income: \$1,397,964

Month End District Income (including other income): \$164,864

Fiscal YTD for all income: \$1,626,151 = 78% of the Budget

Expenses

Month End Operating Expenses: \$73,601

Fiscal YTD Expenses: \$860,650 = 67% of the Operating Budget

Net Operating Income (Loss)

The YTD FY23 Unaudited Net Operating Income: \$765,501

Budgeted Debt Service: \$47,717 (transfers each month to Debt & Service accounts)

Capital Expenses for the Period: \$2,099

Net Income for the Period: \$41,447

Bills – Total Payments to Vendors (January 11, 2023 – February 14, 2023): \$202,693.47

Treasurer Becker provided the Board with an audited Operating Balance Sheet ending January 31, 2023. She distributed the Reserves & Debt Funds Balance Sheet plus the Quarterly Profit and Loss Sheet ending January 31, 2023.

Trustee Oschwald made a motion to accept the Treasurer's report pending audit. Trustee DiMarzio second the motion. The motion carried.

Trustee Oschwald made a motion to pay the District's bills at \$202,693.17. Trustee DiMarzio second the motion. The motion carried.

V. Operations Manager's Report (Aaron Smith)

Water loss report for December 20, 2022 – January 24, 2023:

Amount of Treated Water Sent to Distribution System: 13,733,000 gallons (Note: This was a 35-day billing cycle.)

Amount of Water Billed to Customers: 9,991,000 gallons. This includes bulk water sales during this reporting period (Note: 1,609,000 gallons for Pleasant Plains have not been billed yet.)

Amount of Water Loss: 15.5%

Amount of Water Loss: 2,133,000 gallons

Amount of Water Loss by Gallons per Minutes: 42.32 gallons/minute

Disclaimer: No water from CWLP, South Sangamon Water Commission or customer billings served by them had any bearing on the determinations made in this report.

The Pleasant Plains interconnect was turned on Friday, February 3, 2023.

The Illinois State Water Survey Report was completed and submitted to the Illinois Environmental Protection Agency.

The CGTPWD had two service saddles decompose on Warbler Lane. The area was shut-down for repair and a boil order issued. Samples were taken, and they passed the test, so the boil order was lifted.

There were five services installed including one on West Washington Street and four on Verdant Lane.

Operations Staff attended the pipeline safety seminar hosted by J.U.L.I.E., Inc. They received two hours of continued education credits (CEUs).

The generator fuel tank made it to Altorfers, 4949 International Pkwy, Springfield, IL 62711. It should be ready soon.

Work continues at Well 7 by District staff. The piping inside the meter vault including a water meter bypass, flush hydrant, and pig launch site was completed. A short portion of the raw water main still needs to be installed. Electrical conduit needs to be completed allowing for electric service and SCADA wiring to be installed.

VI. Business Manager's Report (Graff - excused)

Lead and Copper pipe survey: As of February 14, 2023, there are 380 pipe surveys received.

Statistics:

Office Action Item:	Quantity:	Date:
Initial Disconnect Letters Sent (January)	148	1/25/2023
Disconnect Letters Sent 5/1/22 – 12/31/22	1,290	2/14/2023
Customers Currently Set for Disconnect	6	2/14/2023
Disconnects Still Shut-off from Last Month	3	2/14/2023
Disconnect Fees Applied for Current Billing Period	\$350 (7 x \$50)	2/14/2023
Letters Sent to Update Contact Info.	0	2/14/2023
Contact Information Updated	1	2/14/2023
Current Liens	16	2/14/2023
Notice Letters Sent to File Lien	1	2/14/2023
New Liens Filed	0	2/14/2023
Liens Recently Released (January)	0	2/14/2023
Liens Released 5/1/2022 – 1/31/2023	2	2/14/2023
Total Cellular Meters Installed	1,379	2/14/2023
Manual Meters	281	2/14/2023
Radio Meters	928	2/14/2023
Deduct Meters/Cellular Meters/Radio Meters/Manual	42/2/39/1	2/14/2023
New Tap-ons (January)	0	2/14/2023
New Tap-ons 5/1/22 – 1/31/23	16	2/14/2023
Total Active Customers	2,549	2/14/2023
New Accounts Created (January)	5	2/14/2023
New Accounts Created 5/1/22 – 1/31/23	105	2/14/2023

VII. District Engineer's Report (Middendorf)

Well 7: Piping nearly complete. The wiring will be completed pending weather. The goal is to have this well completed in 60-days.

Lime sludge permits were discussed.

The price of pipe is still high, but it's stabilizing. However, due to the train derailment in Ohio that was carrying the raw material to make pipe, its cost will most likely increase.

A commission was put together to study aquifers. The Board asked questions regarding long-term water usage and aquifer's aerial views (Lytech – a specialty vendor - specializes in cross-section of aerial views from helicopter level while using a transducer with 200 ft. of cable). The project's goal is to make a 3-D map of water aquifers..

Water level transducers were discussed. Transducers are part of the SCADA system that measure water levels in a well. Static readings are taken when the well is not operating and pumping reads are taken when the well is operating. The readings are recorded and can be used to determine the overall “health” of a well.

2022 SRF Projects:

SRF 22.01: Well Field Improvements: Pending SRF financial review.

SRF 22.02: Water Tank Rehabilitations: Project plan and funding reservation was submitted to IEPA SRF. Design documents are proceeding for construction permit application. A letter from the IEPA was distributed to the Board explaining the Rehabilitation of Three Water Storage Tanks L176540.

SRF 22.03: Curran Pressure Zone Improvements: The design scope is pending.

There is only one annual funding/pooling of funds with IEPA, so in June the project rotation will begin again. At the end of the year if there is funding left over, the IEPA will readdress projects.

Osage Nation: The IEPA rewrote the application to change the requirement on reconnaissance data gathering study.

VIII. Guests – n/a

(7:38 p.m.)

IX. Chairman, Vice Chair and Committee Reports

- a.** Chairman: There are no updates from the City of Springfield regarding the Intergovernmental Agreement.
- b.** Vice Chair – n/a
- c.** Finance (Oschwald, DiMarzio) –The annual budget process will start next month, so please begin to gather data, documents and wish lists.
- d.** Planning (Valois, Mitchell) – none.
- e.** Personnel (Mitchell, Moss) – MECO’s summer student internship for projected engineering students was explained.
- f.** Systems Oversight (Davis, Irwin) – none.
- g.** Policy and Procedures (Valois, Irwin) – none.
- h.** Ordinance Committee (Mitchell, Oschwald) – none.

Chairman Mitchell explained that the Teamster union contract negotiations will soon begin. He asked Trustee Irwin to assist with this endeavor. He will also ask Trustee Moss for his assistance. Both Trustees have a background in contract negotiations.

X. New Business

XI. Guests - none

XII. Executive Session - none

XIII. The Board adjourned at **8:00 p.m.**