

Curran-Gardner Townships Public Water District**3384 Hazlett Road | Springfield, Illinois 62707-2522 | 217.546.3981****Regular Meeting – Tuesday, April 11, 2017 – 7:00 p.m.***Audio for the meeting found here: <http://www.currangardner.com/>*

Members: Chairman Mitchell, Vice Chairman Todd Folder, Trustee Oschwald, Trustee Valois, Trustee Mayes, Trustee Dorr, Trustee Hammitt, Operations Manager Nelson, Engineer Middendorf, Treasurer Elsner, Business Manager Graff and Secretary Ryg

Guests: Wayne Benanti

The meeting opened first with the **Pledge of Allegiance**.

II. Secretary: Trustee Oschwald made a motion to approve the March 14 meeting minutes with changes. Trustee Valois second the motion. The motion passed.

III. Treasurer: We are 11.5 months or 95% into FY17.

Income: For the period of March 15 – April 11, 2017, the District had a Water Income of \$96,311. For the fiscal YTD, the Water Income was \$1,367,969.

Including other income with water, the monthly total income was \$163,958. The total FY Income as of April 11, 2017, was \$1,829,201 (95% of budget).

Expenses: \$110,934. The YTD Expenses: \$1,399,591 (82% of budget).

Net Income (Loss): The YTD April 11, 2017, unaudited net income is a gain of \$435,830.

Bill List: Total payments were \$63,445.54 for this period.

A motion was made by Trustee Dorr to accept the budget report pending audit. Trustee Hammitt second the motion. The motion passed.

A motion was made by Trustee Dorr to pay the bills are presented. Trustee Valois second the motion. The motion passed.

FY 2018 Budget Report: Trustee Oschwald said that the Finance Committee went over the FY 2018 Budget on March 28, 2017. Currently for FY 2017 (ending April 30, 2017), the District budgeted \$9,379 for Line Item 5030 (Unemployment Compensation). There was an increase this year, so Trustee Mayes suggested to readjust Line Item 5030 to \$12,700. The Board was in consensus on this. With this adjustment, the total budgeted operating expenses will be \$1,091,134. This provides projected net income of \$571,166, which is sufficient to cover the District's projected debt service of \$397,618. The balance after debt service of \$173,548 is not sufficient to meet the anticipated Capital Expenditures/Wish List of \$284,000.

In regard to Capitol Expenses/wish list, a new Line Item (number to be named later) was added for Fire Detection Monitoring System for \$5,210. This includes installation of all elements plus a monthly fee of \$12. There is an annual fire inspection fee of \$72. This increases the Capitol Expenses/wish list amount to \$289,210.

Wayne Nelson informed that Board that he spoke with a paint contractor who offered to prep and paint the inside and outside of the Farmingdale water tower for \$250,000 with \$200,000 paid in FY 2018, \$25,000 paid in FY 2019 and the balance of \$25,000 in FY2020

The CGTPWD Board decided to table the budget discussion until the next meeting when more can be found on the fire detection system, painting of the water tower and interest expense associated with the construction of the new plant.

(7:50 p.m.)

IV. Operations Manager's Report (Nelson):

New Berlin Project Status: The flow meter arrived and was installed. SCADA programs were installed by Electrician Joe Lee.

Remaining work includes: flushing, sampling, installation of new flow meter, application to Illinois EPA Operating Permit, dressing up booster station/disinfection unit area and the 10-inch installation site, finalizing the billing, and submission of last bill to Village of New Berlin.

The West Iles Avenue/YMCA service line was lowered so it will not conflict with the sewer line. Staff worked from 4:00 p.m. until 11:30 p.m. to get the job done. This work was required to prepare for the new round-a-bout to be installed at Archer and Iles Avenue.

The Plant security increased with a dedicated internet connection at the water treatment plant.

Meter tampering cases. There were two customers who tampered with their meters last month. Under Ordinance 12, can charge between \$50 up to \$500 for tampering. Certified letters were sent to these residents. One customer paid the fine and the other resident continues without water.

Water main flush will begin May 1st and continue through the month until it completed. There will be a reminder in the newsletter.

The Farmingdale tank was inspected was by Suez.

Due to the heavy rainfall, rehabilitation work on Well #1 has come to a stop. It will be rescheduled when conditions allow.

The Consumer Confidence Report will take place at the end of the April. It can be found online at www.ilrwa.org/CCR/CGTPWD.pdf

V. Business Manager

A quarterly newsletter was given to the Board for review.

Credit card transactions are increasing quickly as CGTPWD customers learn of this new service.

Please note that the new website is still under construction. LRS is hosting it. A new *pay online* feature was added on the main page. Business Manager will research the costs of storing larger audio files on the web. Engineer Middendorf clarified that 1.87 gigabytes was our last website's ability for storage volume. We are currently at 1.80 gigabytes of storage on that site.

Business Manager Graff will contact Troxell for a quote on cyber insurance.

VI. Engineer

Engineer Middendorf said electrician Joe Lee relocated the radio unit inside the Booster Building at the Farmingdale tank which will make it more secure. Advanced Automation programmed this radio unit. A time log of who is entering/exiting the building along with a temperature-alert will be added at a later date.

There were twenty-three contractors or vendor-related businesses who attended the pre-bid review meeting on March 30 at 10 a.m. for the water treatment plant expansion construction project. Attendees were given a brief overview of the scope of the project that included some explanation of special USDA funding documentation requirements. They were also given the opportunity to ask the engineer questions as well as a tour of existing plant #2 (which will be demolished as part of the scope of the project).

The Emergency Interconnection with CWLP was discussed. MECO and Chairman Mitchell along with the Board will be considering alternative interconnection sites in the future.

VII. Guests

None.

VIII. Chairman, Vice Chairman and Committee Reports

- A. Chairman – Thanked everyone for the long month of many projects (from office to field) tackled. Please see fire alarm system information below.
- B. Vice Chairman – n/a
- C. Finance - n/a
- D. Planning – n/a
- E. Personnel – n/a
- F. Systems Oversight – n/a
- G. Policy and Procedure – n/a
- H. Ordinance Committee – n/a

IX. Unfinished Business

The Village of Curran sewage collection system billing continues to be monitored. Plant Manager Nelson may call to check on the progress.

X. New Business

The administration building's fire alarm was worked into the budget.

XI. Guests – n/a

XII. Executive Session – none

XIII. Adjournment. The board adjourned at 8:45 p.m.