

**Curran-Gardner Townships Public Water District**  
**3384 Hazlett Road | Springfield, Illinois 62707-2522 | 217.546.3981**

**April 10, 2018 – 7:00 p.m. – Regular Meeting**

*Audio for this meeting may be found online: [www.currangardner.com](http://www.currangardner.com)*

Members: Chairman Mitchell, Vice Chairman Folder, Trustee Oschwald, Trustee Valois, Trustee Mayes, Trustee Hammitt, Trustee Dorr, Treasurer Elsner, Operations Manager Nelson, Business Manager Graff, Engineer Max Middendorf and Secretary Ryg

Guest(s): Wayne Benanti

**I. The Board said the Pledge of Allegiance.**

**II. Board Secretary (Ryg)**

Minutes for April 3, 2018 were discussed. Trustee Dorr made a motion to accept the minutes with one correction. Trustee Hammitt second it. All Trustees voted yes except Trustee Oschwald who voted present because he was excused from the meeting on April 3, 2018.

Minutes for March 13, 2018 were discussed. Trustee Dorr made a motion to accept the minutes with two corrections. Trustee Hammitt second it. The motion carried.

**III. Treasurer's Report (Elsner)**

The budget report reflects 11.5 months or 96% of FY18 activity. Treasurer Elsner gave the following overview of income and expenses for February 14, 2018 to March 13, 2018:

**Income:**

Monthly District Water Income: \$113,702

Fiscal YTD Water Income: \$1,425,924

Including other income, monthly District income: \$134,780

Noted: Line Item #4050 Bulk Hydrant, New Berlin purchased water for March was \$17,938

Fiscal YTD for all income: \$1,705,572 = 104% of Budget

**Expenses:**

Monthly District Expenses: \$111,136

Fiscal YTD Expenses: \$1,452,496 = 80% of Budget

Noted: Line Item #5250 Rep. & Mtn. \$3,768 was for demolition of 3396 Hazlett Road

Acct. #5770 Transfer Cash from Operating to Reserve (\$25,000) was moved to MMkt#916 to earn interest

**Net Income (Loss):**

The YTD FY18 unaudited net income is \$253,087

**Bill – List of Vendors:** \$73,519.90

A motion was made by Trustee Dorr to accept the profit and loss report pending audit. Trustee Valois second the motion. The motion carried.

A motion was made by Trustee Dorr to pay the bills as presented. Trustee Valois second the motion. The motion carried.

**IV. Operations Manager's Report (Nelson)**

Village of New Berlin water sales for the month of March equal 2,936,000 gallons of water at a billing rate of \$17,938.96. The District anticipates the break on SSWC's water transmission main will be repaired before the end of April and the Village of New Berlin will return to using SSWC water.

The Water Loss Report for the period of January 19, 2018 through February 15, 2018 is 8.51%.

The lime sludge lagoon is nearly full due to the increase in water production to serve the Village of New Berlin. Operations Manager Nelson contacted Oros & Busch for cleaning since it has been five months. They will need a \$2,000.00 mobilization fee. The District actively seeks land (not be used for Corn or Beans this season) for lime sludge application. It was noted that pasture, hay ground, or set-aside ground would meet this specification.

IRWA Executive Director Frank Dunmire highlighted the ongoing problem of cities with expanding boundaries encroaching into the water districts while speaking with Operations Manager Nelson. There is a need for legislative planning and Director Dunmire continues to address it to his board's next planning session.

The 2012 Ford dump truck which was damaged on-site has gone through the insurance process and the District received a check for \$2,477.76. The next step is the auto body repair process.

The Morrison Property had its septic tank pumped out, house demolished, debris hauled away, and is in the process of filling the basement with dirt. Electrician Joe Lee will install wiring from CGTPWD's Administration/Shop Building to the remaining storage structure thus eliminating the need for additional Ameren Electric account.

The Consumer Confidence Reports for 2018 (CWLP supplied water or SSWC supplied water): a copy was either sent via direct mail or will be sent soon. CGTPWD supplied customers: public notice was given in our last newsletter and may be located on our website.

The Bradforton bulk water station was damaged earlier this month due to customer negligence. A customer allegedly did not remove the hose from the tank after it was full. The customer drove away dragging the hose until it was pulled from the overhead fill pipe. Staff will reinstate the hose on Friday, April 6, 2018.

Staff Member Tom Perry took initiative to document the District's distribution system. The file will contain the road name, section number, meter route, size of water main, length of the particular water main, county road route number, column for comments and area to include color pictures of meter pits. This file will be used alongside of the GIS information to prove an asset. The Board thanks Mr. Perry for his initiative with this project.

The Cedarhurst Senior Living development continues to be researched. Attorney Antoline will be consulted on behalf of CGTPWD.

#### **V. Business Manager (Graff)**

Business Manager Graff researched a customer's massive residential leak problem. She recommended the Board review the CGTPWD Leak Adjustment Policy.

A new service was set up for Iron Gate Mini Storage on Mansion Road. We may need an Intergovernmental Agreement with Chatham, Illinois.

The CGTPWD office staff continues to research billing software.

Our office staff will attend a training at LRS to perform updates to the CGTPWD new website.

#### **VI. District Engineer's Report (Middendorf)**

The roof of the plant needs a coating application (sealing). It is specialty work in nature. The District may want to consider this project soon.

Petersburg Plumbing and Excavation repair project (repair of SSWC water transmission main to New Berlin) has a projected date of completion in mid-April.

The total due this month for Leander is \$149,223.89. The total engineering fees this month for MECO is \$20,888.10. This is a total of \$170,111.99.

(One hour and fifty-one minutes)

The fieldwork has not been done on the potential Well #7 due to the poor weather conditions in the area.

Engineer Middendorf requested the Board to accept his recommendation of Mr. David Smith as an alternate inspector for the Water Treatment Plant Expansion Project. David Smith, of Barry, Illinois, is proficient with CAD work. It was the consensus of the Board accept Mr. Smith.

#### **VII. Guests ó n/a**

#### **VIII. Chairman, Vice Chairman and Committee Reports**

- a. Chairman ó Chairman Mitchell asked for the consensus of the Board to upgrade our hydraulic modeling program to WaterGEMS for better line capabilities, analysis, design, and operation of distribution networks. They will seek an opportunity to purchase such a program in the next FY budget.

The Chairman will research an intergovernmental agreement with Chatham.

He also suggested that the Policy Committee review the Leak Adjustment Policy.

(One hour and seventeen minutes)

- b. Vice Chairman ó n/a
- c. Finance (Valois) ó n/a
- d. Planning (Mitchell, Valois) ó n/a
- e. Personnel (Mitchell Valois) ó n/a
- f. Systems Over-Sight (Mayes, Folder) ó n/a
- g. Policy and Procedure Committee (Valois, Dorr) ó n/a
- h. Ordinance Committee (Mayes Folder) ó n/a

#### **IX. Unfinished Business**

- a. Village of Curran Sewerage Collection System Billing ó waiting on the Village.
- b. Possible Finance Option for Well #7 Discussion ó Engineer Middendorf was questioned on how quickly a study could culminate to get Well #7 online. It was noted that the weather has not cooperated lately. There are other factors like electric and pipe that effect this Well. Trustee Oswald proposed that the Board could cap the project at \$250k and/or finance it.
- c. Discussion regarding an additional Pay Meter (Bulk Water Sales Station) in Salisbury area ó taken off the agenda.

**X. New Business** – Review and approve pay request #6 (Water Treatment Plant). A motion was made by Trustee Oswald for a total amount of \$170,111.99 for pay request #6 representing \$149,223.89 to Leander and \$20,888.10 to MECO. Trustee Dorr second the motion. A roll call vote was taken:

Vice Chair Folder: Yes  
 Trustee Valois: Yes  
 Trustee Hammitt: Yes  
 Chairman Mitchell: Yes  
 Trustee Dorr; Yes  
 Trustee Mayes: Yes  
 Trustee Oswald: Yes

With seven yes votes, this motion passed.

**XI. Guests** ó n/a

**XII. Executive Session** ó not needed

**XIII. Open Session** – Trustee Oswald opened the discussion on reviewing the Budget. (One hour and forty minutes). Treasurer Elsner presented it on the large screen for the Board to review. The Board requested that the Kobota loan and DitchWitch lease be paid off in the current year budget. Treasurer Elsner will see if this can be accomplished by end of FYØ8. This initiative is approximately \$33,700.

**XIV. Adjournment at 9:05 p.m.**

---

Chairman Signature and Date

---

Secretary Signature and Date