

**Curran-Gardner Townships Public Water District**  
**3384 Hazlett Road | Springfield, Illinois | 62707-2522 | 217.546.3981**  
**Tuesday, June 8, 2021 – 7:00 p.m. – Regular Board Meeting**

**No audio.**

Members: Chairman Mitchell, Vice Chair Davis, Trustee Oschwald, Trustee Moss, Trustee Valois, Trustee DiMarzio, Trustee Irwin, Operations Manager Aaron Smith, Engineer Middendorf, Treasurer Elsner, Business Manager Graff and Secretary Ryg

Guests: Todd Folder and Wayne Benanti

**I.** Call to Order at 7:00 p.m. and the **Pledge of Allegiance** was said.

**II. Secretary (Ryg)**

Trustee Oschwald made a motion to approve the May 4, 2021, Special Board Meeting minutes with changes. Vice Chair Davis second the motion. The motion carried.

Trustee Moss made the motion approve the May 11, 2021, Regular Board Meeting Minutes with changes. Vice Chair Davis second the motion. The motion carried.

Trustee Moss made a motion to rescind his original motion to approve the May 11, 2021, Regular Board Meeting Minutes with changes. Vice Chair Davis second the motion. The motion carried.

Trustee Moss made a motion to table the May 11, 2021, Regular Meeting Minutes until next month's meeting on July 13, 2021. Vice Chair Davis second the motion. The motion carried.

**III. Treasurer (Elsner)**

Treasurer Elsner provided one financial report for the month of May, that is, May 1 to 31, 2021 for board information. The second report provided CGTPWD's Budget Report that reflects 1.5 months or 13% of FY'22 activity. Treasurer Elsner gave the following Income and Expenses information for May 1, 2021 – June 8, 2021, which are listed on this Profit and Loss Budget Performance Report.

**Income:**

Month End District Water Income: \$165,402

Fiscal YTD Water Income: \$165,402

Month End District Income (including other income): \$176,466

Fiscal YTD for all income: \$176,466 = 9% of Budget

**Expenses:**

Month End Operating Expenses: \$109,777

Fiscal YTD Expenses: \$109,777 = 9% of Operating Budget

**Net Operating Income (Loss):**

The YTD FY22 Unaudited Net Operating Income: \$66,889

Budgeted Debt Service: \$46,977 (transfers each month to different accounts)

Capital Expenses for the period: \$11,283.00 (confirmed)

Unaudited NET income for period: \$8,429

**Bills – Total Payments to Vendors (May 12, 2021 – June 8, 2021): \$94,309,40**

Trustee Oschwald made a motion to approve the Treasurer's Profit and Loss Budget Report pending audit. Trustee Moss second the motion. The motion carried.

Trustee DiMarzio made a motion to pay the bills as presented. Trustee Oschwald second the motion. The motion carried.

Approval to update signatures: Trustee Valois made a motion to update the bank records with the two new trustees' signatures: Trustee Mark DiMarzio and Trustee Mike Irwin. Trustee Oschwald second the motion. The motion passed.

#### **IV. Operations Manager's Report (Aaron Smith)**

Water Report for April 15, 2021 – May 16, 2021:

- Amount of Treated Water Sent to Distribution System: 11,935,000 gallons (Note: This was a 32-day billing cycle.)
- Amount of Water Billed to Customers: 10,542,000 gallons (includes bulk water sales)
- Amount of Water Loss: 11.67%
- Amount of Water Loss: 1,393,000 gallons
- Amount of Water Loss by Minutes: 30.23 gallons/minute

*Disclaimer: No water from CWLP, South Sangamon Water Commission or customer billings served by them had any bearing on the determinations made in this report.*

The District received the operating permit for Ron Spoor's extension. His meter was installed and the water main is being serviced.

A Farmington Cemetery Road service was relocated because it was originally installed on the neighbor's property years-ago on Cemetery Road.

Operations Manager Smith was contacted by two residents (one on Farmington Road and the other one on Spaulding Orchard Road) who inquired about possible water service. Each potential customer would necessitate approximately 800 ft. of new main. Approximate estimates were provided, but the additional cost reflects a higher pipe expenses due to its shortage. Operations Manager Smith continues to stay in contact with suppliers and keep everyone updated.

The Prairie Creek extension project was graded. Grass seed has been planted which finalized this project.

The fire hydrant on Old Covered Bridge that was hit by a vehicle has now been repaired.

The Variable Frequency Drive (VFD) for Well #5 failed. Electrician Joe Lee repaired it.

Menard Electric sent an electronic service agreement over as well as an easement request for Well #7's well field.

The new Plant's dehumidifier's evaporator coil was leaking. It was under the manufacture warranty and properly repaired. The District will not have to pay for the replacement freon, shipping and labor.

Well #1's pump failed, so Suez was contacted. This well is under the District's maintenance contract, so the pump replaced at no additional cost.

A resident's lawn on Fraase Road was graded and seeded since a service tap was provided at that location.

#### **V. Business Manager's Report (Graff)**

The CGTPWD office is looking into a free program offered by the Illinois State Comptroller Mendoza's office. It assists municipalities and water districts with delinquent customer accounts. Business Manager Graff passed out a draft of an intergovernmental agreement for the Trustees' review. This program allows local debt recovery by adding a judgement against the neglectful customer's tax return or other business transactions that the comptroller is responsible for. Business Manager Graff explained that process is simple and done electronically. It was clarified that the District requires a \$200.00 down payment when billing, but delinquent accounts can go over that amount reflecting a potential loss for the District.

Business Manager Graff attended a Zoom meeting with Senator Dick Durbin's (D-Illinois) staff member, Jessica Garber. An infrastructure bill - which includes assistance with water in rural areas - was discussed. She said this could be a good network/grant opportunity (possibly a gentleman named Guy Sternburg).

Attorney Cap O'Keefe has the Menard Electric Easement paperwork. It will require communication with a CGTWPD customer.

Business Manager Graff said that Operations Manager Smith took initiative to connect with Staab Funeral Home regarding their potential building site in the District boundaries.

#### **VI. District Engineer's Report (Middendorf)**

Engineer Middendorf spoke to Brotcke, Well & Pump about Well #7, but it's too wet to access to it safely with equipment. Well development and performance testing is on hold since there is high water and wet conditions. The company will try and remobilize the following week.

River Crossing/Water Pipe Availability: There is no relief in rising pipe costs. There is a problem with the major supply chain, so price stabilization is not an option. Pipe supplies are still extending quote/deliver timeframes out 12-weeks. There may be hope in the third quarter of 2021.

**VII. Guests:** n/a

**VIII. Chairman, Vice Chair and Committee Reports**

- a. Chairman Mitchell said he spoke to the 1926B specialty Attorney Steve Harris. He will be sharing that information with Trustees during Executive Session later in the evening.
- b. Sloan Crossing
- c. CGTPWD/CWLP Intergovernmental Agreement
- d. Committee Assignments
  - a. Finance
  - b. Planning
  - c. Personnel
  - d. Systems Oversight
  - e. Policy and Procedures
  - f. Ordinance Committee
  - g. Vice Chair Davis: There was a discussion about codifying ordinances. Someone suggested getting the names of a codification company at the next Illinois Rural Water Convention.

**IX. Ongoing Business**

**X. New Business**

- a. Pay Application #9: Trustee Oswald made a motion to pay *Pay Application #9* for \$8333.55. Trustee Moss second the motion. The motion carried.
- b. Discussion of Refinancing Options - will be discussed in Executive Session.

**XI. Guests** – n/a

**XII. Executive Session**

A motion was made by Trustee Valois to go into Executive Session. Vice Chair Davis second the motion. Chairman Mitchell took a roll call vote:

1. Trustee DiMarzio – Yes
2. Trustee Irwin – Yes
3. Trustee Valois – Yes
4. Chairman Mitchell – Yes
5. Vice Chair Davis – Yes
6. Trustee Moss – Yes
7. Trustee Oswald – Yes

With seven yes votes, it passed.

*(Board Exits the Room at 7:57 p.m.)*

*(Board Returns to Room at 8:34 p.m.)*

A motion was made by Trustee Valois to go back into Regular Session. Vice Chair Davis second the motion. Chairman Mitchell took a roll call vote:

1. Trustee DiMarzio – Yes
2. Trustee Irwin – Yes
3. Trustee Valois – Yes
4. Chairman Mitchell – Yes
5. Vice Chair Davis – Yes
6. Trustee Moss – Yes
7. Trustee Oswald – Yes

With seven yes votes, it passed.

Chairman Mitchell said the Board discussed litigation matters during Executive Session along with refinancing of loan options.

**XIII. Open Session**

**XIV. Adjournment of Meeting at 8:35 p.m.**

Chairman’s Signature and Date: \_\_\_\_\_

Secretary’s Signature and Date: \_\_\_\_\_